

**PROPERTY INSPECTION REQUEST FORM**



**FAX NO: 1300 766 690**  
Ph: 1300 766 650

**DATE:** \_\_\_\_\_

**REQUESTED BY:** \_\_\_\_\_

**PH:** \_\_\_\_\_ **FAX:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**BUILDING INSEPTION ONLY** (AS 4349.0 and AS 4349.1-2007)       **BUILDING & PEST INSPECTION COMB.** (AS 4349.3-2010)

**Property Address** \_\_\_\_\_

- House   
  House & Granny flat   
  House & Rural Large shed etc   
  Townhouse   
  Unit/duplex   
  Multi dwellings   
  Commercial  
 Building only   
  Pre-Purch / Pre-Sale   
  Build & Pest Combined   
  Re-inspect Part Building   
  Re-issue Recent   
  Progress/Handover Construction   
  Home Warranty   
  Other Special Purpose

**Listing Agency** \_\_\_\_\_

**Agents Name** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Name of Client:** (name on report) \_\_\_\_\_

**Address:** (report sent to) \_\_\_\_\_

**Ph No H:** \_\_\_\_\_ **W:** \_\_\_\_\_ **Mobile:** \_\_\_\_\_

**Email or Fax:** \_\_\_\_\_

**REPORT OPTIONS** (please read options carefully):

**Within Business Days:**

**Date required by:**

- |   |  |       |
|---|--|-------|
| <input type="checkbox"/> Invoice & Report direct to Conveyancer / Solicitor | <input type="checkbox"/> 3 days (URGENT)   | _____ |
| <input type="checkbox"/> Invoice & Report direct to Client                  | <input type="checkbox"/> 5 days (PRIORITY) | _____ |
|   | <input type="checkbox"/> 7 days (ASAP)     | _____ |

**Please note:** Inspection and report timeframes are pending access to the property and taken from the date YBI receives this request form. Please use this as a guide and contact our office if you require further details.

**Copy of report to** (as directed by client):  SOLICITOR / CONVEYANCER     AGENT     OTHER

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**( YBI Office use )**

**ACCESS:**  Purchaser to attend     Verbal after inspection     YBI Job Book'd \_\_\_\_\_  
 Vacant     Occupied     Agent direct / KIO     Vendor / Tennant / Purchaser     Other

**Lock Box No:** \_\_\_\_\_ **Location:** \_\_\_\_\_

**Access Contact:** \_\_\_\_\_

**Access Phone:** \_\_\_\_\_

**NOTES:** \_\_\_\_\_

\_\_\_\_\_

**PEST:** HPI / SPC / \_\_\_\_\_

**Request Code:** \_\_\_\_\_ **Area Code:** \_\_\_\_\_ **Fee \$** \_\_\_\_\_ ( A/C CC PUP POS )

**Ref In:** \_\_\_\_\_  BNI - E H P

**Ref Out:** \_\_\_\_\_  BNI - E H P

**CLIENT AGREEMENT:**  Email / Post / Website \_\_\_\_\_ **Date** \_\_\_\_\_  Rtn'd